Dundalk Grammar School

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12th March 2020

Dear Parent/Guardian

With school closing today, contingency plans for students to continue their study at home have been put in place.

All students have been given their own school office 365 email address. During a whole school assembly after lunch today, students have been instructed to ensure they have access to their personal school 365 email address.

Students have cleared their lockers of their schoolbooks this afternoon to enable them to study from home.

Teaching staff have already communicated to the students on how they will keep in touch with them to continue teaching as per their timetable. For example, some staff use Edmodo, OneNote, Office 365 etc.

Students have been instructed to follow their normal timetable at home and students should communicate with their teachers who will be online during the school day.

If your child has any difficulties with their 365 account, see the two helpline numbers below:

Scott Nowell 083 485-7257 (available weekdays from 9am-4.30pm) Paul Murphy 083 485-4034 (available weekdays from 9am-4.30pm)

The State Examinations Commission will be issuing updates regarding the impact of school closures on the oral and practical examinations. Project work relating to the State exams is to remain in school as normal and not to be taken home by students.

Thank you for your patience and understanding in these circumstances, the school will post any updates on the school website.

Yours sincerely

Jonathan Graham Headmaster

