

LEAVING CERTIFICATE 2019 –RESULTS AND APPEALS SERVICES

Dear Candidate,

Here is a brief reminder on the timings of next steps following the issue of the Leaving Certificate results. All of the detailed information that you need about accessing your results online, component marks, viewing scripts, (including scripts in subjects marked online which will be available for viewing online) and appealing results can be found in the 2019 Candidate Information Booklet. You should have received a copy of this booklet before the examinations commenced. You can access an online copy on our website www.examinations.ie. The Candidate Information Booklet is a very important document as it sets out the SEC's policies and procedures following the issue of the Leaving Certificate results.

The Leaving Certificate appeal results will be issued in the week ending Friday 20th September this year. As this is so much earlier than before, the deadlines for applying to view scripts and to appeal results are all much earlier as a consequence. You should familiarise yourself with the Key Dates set out in the table below to ensure that you do not miss out on being able to access the post-results services as the deadlines will be strictly applied. You are responsible for ensuring that you submit your applications on time. No late applications will be considered.

Access to all of the results and post-results services will be through the SEC's new Candidate Self Service Portal (CSSP) on www.examinations.ie. If you have not already registered on the portal you should arrange to do so without delay. Registration is easy and there is an online step by step guide to take you through the process. To complete the registration, you will need your Examination Number, your Personal Identification Number (PIN), your mobile phone number and email address. A personalised PIN letter was issued to all candidates in May either to the school, in the case of candidates entered for the examinations through their school, or to the address that we have on record in the case of External Candidates. If you do not have your PIN and you attended a recognised secondary school you should ask the school for the PIN – in addition to the PIN letter we also provided a master list of PINs to be securely retained in the school. If you are an External Candidate you can contact the SEC for assistance on 090-644 2702 / 2855 / 2837

KEY DATES

SERVICE	IN SCHOOLS	CANDIDATE SELF SERVICE PORTAL
Leaving Certificate Results	In Schools: Tuesday 13 th August	10 AM Tuesday 13 th August
Application to View Scripts	Online only	Opens: 9 AM Wednesday 14 th August Closes: 5 PM Friday 16 th August
Access to Component Marks	Online only	Shown with results from 9 AM Wednesday 14 th August
Viewing of Scripts	Scripts Marked on Paper You will be assigned to 1 of 3 sessions: 1. Tuesday, 20 th August 5 PM - 8 PM 2. Wednesday, 21 st August 9AM – 12 PM 3. Wednesday: 21 st August 2 PM – 5 PM	Scripts Marked Online Online access to view scripts in subjects marked online 5PM Tuesday 20 th – 5 PM Wednesday 21 st August.
Appeal Application (Subject to a Fee)	Online only	Opens: 5 PM, Friday 16 th August Closes: 5 PM Thursday 22 nd August
Appeals Results	Online only	In the week ending Friday 20 th September

If you have any questions, you can contact us by email candidateportal@examinations.ie or phone 090- 644 2702 / 2855 / 2837

However, the days following the issue of the Leaving Certificate results are a very busy time at the State Examinations Commission. Before calling we would encourage you to access the information available about our services on our website www.examinations.ie

State Examinations Commission
Athlone, August 2019